



**Roman Catholic Diocese of Albany Charter Compliance**

*Safe Environment/Charter Compliance Requirements*

All individuals over the age of 18 who enter the grounds of the youth conference, regardless of position, conference chaperones/volunteers must 1) Complete the appropriate Conference Application 2) receive VIRTUS training 3) undergo a criminal background check 4) sign the Standard Code of Conduct, 5) receive and sign the Diocesan Technology and Social Media policies as a condition of their participation before the conference begins. No one who has admitted to and/or been convicted of sexual misconduct or abuse involving a minor may serve as a conference chaperone or volunteer in any capacity.

**Please complete this form and submit with your groups registration forms:**

List of all conference chaperones/volunteers who will be attending with your group.


**Please check to verify the following:**

- ~ Verification your groups conference chaperones/volunteers have completed VIRTUS training.
- ~ Verification that background checks have been completed on your groups conference chaperones/volunteers.
- ~ Verification that the Guidelines for Appropriate Conduct and Standard Code of Conduct are signed by your groups conference chaperones/volunteers.
- ~ Verification that the Diocesan Technology Policy is signed by your groups conference chaperones/volunteers.
- ~ Verification that the Social Media Policy is signed by your groups conference chaperones/volunteers.
- ~ for a visiting Priest or Deacon who will be a chaperone attending with the group please attach a testimonial of suitability from bishops/provincials.

**Pastor/parish life director signature to verify safe environment charter compliance for your group's conference chaperones/volunteers.**

**Date:** \_\_\_\_\_ **Parish:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Group Leader:** \_\_\_\_\_